

## **New to the area**

If you are enrolling a student for the first time to Pomona High School and you live in the Pomona attendance area, please call or email Crystal.Jones@jeffco.k12.co.us or 303-982-0636 to schedule and appointment.

### **It is the responsibility of the parent to provide the following at the appointment:**

Birth certificate

Immunization Record

Proof of Residence (current utility bill, lease, or **any current bill mailed to the house with parent name and address of residence**)

\*\* Notarized Letter (If your family is living with someone in Pomona area. We will also need their proof of residence along with a notarized letter)

Photo ID of the parent/guardian

Transcript from previous school for grades 10, 11, 12

Last Report Card for grade 9

Withdraw form with grades (if during current school year)

If in Special Education we will need a copy of the IEP or 504 Plan

Appointments that are made will be with a counselor to go over scheduling and credits as necessary.